

KINGS HILL WHEELERS CYCLING CLUB

Minutes of committee meeting held on 22 September 2020 at 14.00 on Zoom.

Those present: Mat McLoughlin, Jerry Teasdale, Margaret Colman, Mark Owen Watson, Lisa Waspe, Neil Sherlaw

Apologies: Stuart Skilton

It was agreed that the minutes of the last meeting were a true record.

Matters arising from the minutes of the previous meeting:

It was agreed that any matters arising would be covered in the officers' updates and the agenda.

Chairman's Report

1. The Chairman stated that our biggest concern as a club was Covid-19, which would be discussed later.
2. The latest action plan had already been circulated which was agreed by the meeting.

Secretary's report

1. The membership currently stands at 64, with 5 other riders who are in the process of trial rides.
2. Jerry will send a membership list to Mat and Mark for the purposes of the Castle 100 ride, and the next clothing order.

Treasurer's report

1. The accounts were circulated before the meeting, and agreed.
2. The current balance is £2260.

Events Report

In light of the latest announcement on Covid-19, it was agreed that all social events should be postponed until next year, except for the following:

1. As the quiz that was organised by Mark was an unqualified success, it was suggested that this would be a good activity in the current climate. Mark agreed to organise this, and suggested either 16 or 23 October.

2. We currently have 10 members who have signed up to participate in the Castle 100, the sportive organised by Action for Medical Research on 4 October. We will do the signage for the event on the previous Friday.
3. The Christmas dinner has been booked for 6 December at the North Pole public house. The pub can accommodate 64 people within the current restrictions, so the whole pub has been booked for the 5.00pm sitting. This will need to be confirmed 2 weeks before the event. If circumstances change and we are unable to go ahead with this arrangement, we will look to postpone the event until Easter. Mat will communicate details to the members.

Media Report

1. All our charity blogs are now on the website.
2. The Tony Huggell event was a great success where the club donated £250 to his charity. It was agreed that it would be nice to keep Tony involved with the club, so ideas would be welcome.

Clothing Report

1. All clothing from the last order has now been collected. There are still a few surplus items remaining.
2. The process for the next order will start next week.

Third Party Insurance

We have been made aware that that another club are currently undergoing a significant change to their constitution, which they believe will better protect them for insurance purposes. Although we are very different, principally in size, we may be similar in terms of being a legal entity. Jerry put forward the following options:

1. Do nothing.
2. Follow what they are doing.
3. Try to engage with someone who may be able to give more information so that an informed decision can be made.

Unsurprisingly, the committee agreed to option 3. Therefore, Jerry will contact Tony Beadle, who was a lawyer before retirement.

Covid-19

Mat reported that it's imperative to follow the law regarding the club's activities and that he will keep members informed of Government and British Cycling requirements. He will, again, circulate the latest requirements.

Minors

Jerry has recently been in touch with British Cycling who have confirmed that it is essential to have a Welfare Officer if under 18 year olds take part in club activities. This may mean that we are not be covered on rides for insurance purposes. Mat has recently discussed the issue with Andy Pert who expressed some interest in taking on the role. As the requirements of appointing a Welfare Officer are more than just in name only considering the training and costs involved, the committee expressed doubt as to whether it was worth the effort and expense for 2 minors, only one of whom cycles on a regular basis.

It was agreed that, until such time as the situation is fully resolved, no under 18 year olds will be allowed on rides. Mat will speak to Andy Pert and Mike Kirk, the only members affected by this situation. It was agreed that the matter would be referred to the membership for further discussion at the next AGM.

Insurance for Guest Riders

1. Jerry has recently been in communication with British Cycling concerning how many times a guest can join a ride and still be covered for insurance purposes, but has yet to receive an explanation of what is meant by “1-2 rides”.
2. Margaret suggested that we need details of all guest riders, if only for track and trace purposes. Jerry will draft a form, to be put on the website, that must be completed by a guest rider before he/she can participate.
3. It was agreed that we need a process where we can keep a record of guest riders and how many times they have participated. Jerry will suggest a process where ride leaders can provide this information.

Club Rides

1. Mat has spoken to Jon Craig about taking over the role of Club Rides Manager from 1 January 2021. Jerry will draft and circulate a job description.
2. We still need to ensure that we can demonstrate that every ride has been risk assessed. Mat will liaise with Stuart.
3. Jerry has been in communication with Lauren Mortimer regarding our association with David Lloyd Leisure. Lauren is keen to meet but only when things get a little less stressful.
4. A discussion ensued as to what constitutes a club ride. It was agreed that the following must be met:
 - It must have an appointed ride leader.
 - It must have a proposed route.
 - It must be advertised through the proper channels (i.e. the website and the WhatsApp ride group).
 - It must follow all written procedures.

Just because a few riders are out wearing club jerseys, this does not constitute a club ride.

Any Other Business

1. Lisa raised the subject of where it was legal to park around the control tower on Kings Hill for the purpose of the Wednesday ride. Margaret will speak to Caroline Binns about the current situation, and what is likely to happen in the future.
2. Jerry showed an ICE card that he had downloaded from the internet and laminated. It needs to be decided whether we make the carrying of such a card on rides mandatory, or just a strong recommendation.
3. Jerry had circulated a revamped ride etiquette and ride leader guide, both of which need to be agreed. (This was shelved as the meeting ran out of time, but will be decided by separate communication between committee members.)
4. The issue of 1st aid kits on rides still needs to be discussed. Jerry will communicate about this subsequent to this meeting.

Date of Next Meeting

As there was a huge amount to discuss at this meeting and a lot of follow up actions, the committee will reconvene when necessary.

It was also stated that a date for the AGM is necessary. (Jerry will circulate a proposed date.)

The meeting closed at 16.00.